



# HERITAGE INDEPENDENT LIVING

## Terms and Conditions of Business - Registration and Fees Ref: HIL RF v5.1

**1. Lifetime Registration Fee** - One-off, non-refundable payment, inclusive of UK VAT (currently 20%) **£144**

**2. Introduction Agency Fees** - All fees are per Applicant (Carer) and inclusive of UK VAT (currently 20%)

**a) Ongoing UK Assignments (for International Assignments – please call us for further details):**

Term of Assignment	First 12 weeks	After 12 weeks*
Weekly UK	£130 per week	£110 per week

*\* Reduced rates, as shown, are available for clients who choose to pay by Direct Debit*

**b) Respite / Short Assignments**

Term of Assignment	Any assignments less than 3 weeks that are not part of an ongoing assignment
Weekly UK	£175 per week

**3. Release Fee**

If the client decides to take on the Applicant permanently without the ongoing support of Heritage Independent Living, the client will pay a Release Fee (Heritage Terms of Business (HILTB v5), section 5.1) in lieu of weekly Agency Fees.

**4. Other Agency Fees**

Arranging Client / Applicant (Carer) Personal Interviews:	Free of charge
Deceased Arrangements:	Payment only while Applicant (Carer) is required

**5. Terms**

Payment is due within seven days from date of invoice. Part weeks will be invoiced at the weekly rate.

**6. Applicant Fees**

The Client is responsible for paying the Applicant directly for the Applicant’s services. Heritage Independent Living will facilitate but the final negotiation and agreement on fees will be directly between the Client and the Applicant. Please ensure that you have read the Heritage Privacy Policy for Clients.

I/We \_\_\_\_\_ (signature(s))

have read the Heritage Terms of Business (HILTB v5) and agree to these and the fees listed above.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Please send signed form to: Heritage Independent Living Ltd, Summers Orchard, Speke Close, Ilminster, TA19 9BJ.

If not signed, it is deemed you accept these terms by either engaging or interviewing applicant/s introduced by Heritage.